



# ST ANTHONY'S SCHOOL

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## ST ANTHONY SCHOOL'S BEHAVIOUR MANAGEMENT GUIDELINES AND PROCEDURES

### RATIONALE

St. Anthony's School Greenmount is a community growing together in faith where the quality of education develops the potential and dignity of the individual within a framework of Catholic attitudes and values. We aim to educate the whole person in a dignified, professional and caring manner.

St. Anthony's School community believes a Student Management Policy is essential if there is to be a true reflection of the ideals expressed in the School's Vision, as well as to be able to achieve and maintain a learning environment that upholds the dignity of all individuals through faith, justice and love.

Any form of child abuse, corporal punishment or other degrading punishment are strictly forbidden.

### DEFINED TERMS

#### Child Abuse

Child abuse refers to the long term and/or short-term maltreatment of a person under the age of 18 years of age. It is the result of action or inaction which results in harm or injury to a child. Child abuse may be categorised as follows:

- physical abuse
- sexual abuse
- emotional abuse and/or psychological abuse
- neglect

#### Corporal Punishment

Corporal punishment is defined as the use of physical force towards a child for the purpose of control and/or correction. It is a disciplinary technique applied to the body with the "intention of causing some degree of pain or discomfort, however light" (United Nations Committee on the Rights of the Child [UNCRC], 2006).

#### Degrading Punishment

Treatment that humiliates or demeans an individual, showing a lack of respect for, or diminishing, their human dignity, or when it arouses feelings of fear, anguish or inferiority capable of breaking an individual's moral and physical resistance.

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## PRINCIPLES OF STUDENT MANAGEMENT

Student management is an aspect of moral guidance and assists in developing a positive environment in which each child becomes successful at managing their own behaviour. Respect for the school community and for oneself is a fundamental expectation. Through their co-operation, attentiveness, classroom and playground behaviour students will:

- Allow teachers to teach.
- Respect their own and others' right to learn.
- Ensure the physical and emotional welfare of all students and staff.
- Behave appropriately so as to support the best interests of the class and school.

The St Anthony's School community endeavours to work together to foster in our students' self-discipline, responsibility for one's own actions, problem-solving skills and respect for the rights and property of others in the tradition of our school motto based on Micah 6:8: **"Act Justly, Love Tenderly, Walk Humbly."**

The St Anthony's School community recognises that students, parents and teachers must be made clearly aware of the standard of behaviour that is expected of all students and that the consequences of both positive and negative behaviour need to be clearly articulated.

At St Anthony's, we believe that the most effective management of students inside and outside the classroom results from positive relationships between teachers, students and parents and it is the task of the school staff to encourage constructive and positive behaviour, rather than focusing on the aspects of misbehaviour. Reward and praise are powerful motivators for the individual student, and they can contribute directly to the development of self-discipline.

## POSITIVE CONSEQUENCES

The key to effective student management is the positive reinforcement of students' appropriate behaviour. There are many positive reinforcements teachers can use, some of which include:

- Verbal praise.
- Merit certificates.
- Stickers and stamps.
- Faction Tokens.
- Individual and Class rewards – including Class Dojo & Faction Tokens.
- Positive notes (SeeSaw, verbal, written).

- Free time (supervised).
- Positive visits to the Principal and Assistant Principal.

## EXPECTATIONS FOR STUDENTS

Students are expected to adhere to the following rules:

### BEFORE SCHOOL HOURS

- Students who bring bicycles to school are to wear a helmet and walk their bicycle into the school grounds via the oval.
- As yard supervision does not commence until 8.40am, students are not encouraged to arrive at school before this time. Those who arrive earlier are to sit on the benches outside of the library (Principal to supervise). Community walk commences at 8:40am on Monday-Thursday. Friday to their classrooms.
- Students are not permitted to play ball games or go on the school oval before school without supervision.
- Students are not to play on any school playground equipment before or after school.

### DURING SCHOOL HOURS

- Students are only permitted in classrooms before school, during morning break and at lunchtime whilst under the supervision of a teacher.
- At the beginning of each morning, conclusion of recess and lunch times, students must line up in an orderly fashion and wait for their teacher to guide them into the class.
- Students are to remain on school grounds and in designated areas only, at all times.
- Students must not leave the school premises during school hours without first advising the office and only with parent/guardian permission and supervision. Parents must 'Sign In' their child at the front office if they are late to school. Parents must 'Sign Out' their child at the front office before collecting their child from class for early departure from school. (For appointments during the day parents must first 'Sign Out' their child and then 'Sign In' their child on return before going to class)
- Students may only bring toys or sporting equipment to school for 'Class News' purposes. In this case the item needs to remain either in their desk or bag until the end of the school day.
- Students are to show respect to all those in authority by following directions and abiding by expectations obediently and respectfully.

- Correct uniform (including correct hair and jewellery guidelines – refer to School Uniform Policy) must be worn at all times, unless a note has been received from the parent explaining otherwise.
- Students are expected to abide by their 'Class Management Plan'.
- Students are to show reverence during prayer and liturgical celebrations.
- Chewing gum is not acceptable anywhere on the school grounds.

## IN THE PLAYGROUND

- Students are to walk in the school grounds except on the Oval and Netball/Basketball courts where running is permitted.
- The "No Hat, No Play" rule applies all year. Those without a hat need to sit in their designated wet area.
- No food or drinks to be taken onto the oval.
- Students are to take care of the school environment (e.g. protect trees/shrubs, placing rubbish in the bins, etc).
- All students are entitled to be included in all class games.
- Dangerous play such as wrestling, tripping, hitting or fighting or dangerous behaviour such as throwing rocks, sticks or other objects found in the playground is not allowed.
- Students are to display good sportsmanship at all times.
- Students are to respect and obey the duty staff at all times.
- All students leave the oval at the first siren.
- All students are to line up by the second siren.
- Students should play in the following areas for each year level:
  - Kindergarten**
    - Enclosed areas in the Kindergarten
  - Pre-Primary**
    - Enclosed areas in the Pre-Primary/Year 1 Block
  - Years 1**
    - Enclosed areas in the Pre-Primary/Year 1 Block
    - Oval and other areas as directed

## Students in other year levels can play in any area

### Library/Maker Space

- All year levels are welcome to go to the Library, walking on the pathways
- Pathways along the back and side of the LRC to be used by Year 5/6 students

### Garden Area

- Students to use this space as a passive area only

### Amphitheatre

- Year 5/6 students to use this space as a passive area only

## IN THE HALL

1. Children may access the hall as directed and supervised by teachers
2. Sports activities/Drama/Music practice and the like need to be teacher supervised.
3. Eating and drinking in the hall is not allowed without teacher supervision.
4. The car park at the rear of the hall is out of bounds to children.

## BUDDY BENCH RULES

1. If you choose to sit on the bench, you **MUST** say yes to the first friend who invites you to play, or walk and talk.
2. If you see a friend when you are sitting on the bench, invite them to play, or walk and talk.
3. Two friends sitting on the bench can turn to each other and invite each other to play, or walk and talk.

## AFTER SCHOOL HOURS

- Students walking home are not to linger around the school after they are dismissed unless under the supervision of a coach, teacher or waiting for transport home.
- Students riding bicycles from school to home need to use a helmet and walk the bicycle out of the school grounds via the oval gate.
- Students not collected by 3.15pm are taken to the Administration Building and their names recorded in the '**Late After School Students**' booklet. The students wait for their parents outside the Administration Building.

## ANTI-BULLYING

The St Anthony's School community is committed to making our school a safe and caring place for all students. This means that we will treat each other with respect and we will enforce a zero-tolerance approach to bullying, in any form, at our school.

## DISCIPLINARY ACTION

Students unwilling to conform to the expected behaviours and rules will be subjected to one or possibly several disciplinary actions which are considered progressively more serious.

1. Verbal warning
2. Name on board
3. Tick along name
4. Loss of privileges (e.g. supervised exclusion from play) and reflection sheet
5. Referral to Assistant Principal (or delegate). Students to complete reflection sheet. Student to shadow duty teacher in play session immediately following.
6. Assistant Principal notify parent and lunch detention on next Friday.
7. Repeat offenders referred to Principal.
8. Internal suspension.

Severe breaches referred directly to the Assistant Principal/Principal.

## Responding to challenging behaviour

### Individual Plans

On occasion, some students may require an escalation profile. This plan documents strategies to support teachers with dealing with students with challenging behaviour. This plan helps with consistency in the school setting (people using the same language, same strategies etc.) and can be used to help de-escalate the student, and hopefully prevent them from reaching the meltdown phase. This documentation should happen in consultation with Principal, school social worker, special needs coordinator and where relevant school psychologist.

### Student in distress/demonstrating an undesirable behaviour

Should a student present with a behaviour which is undesirable, or where behaviour worsens or becomes more intense, serious and possibly dangerous, the supervising teacher will follow the following steps:

- 1) Contact the school administration officer and inform of situation on phone number 500
- 2) Administration officer will contact pastoral care team (principal, assistant principal and social worker)
- 3) The pastoral care team will present to the classroom area and make a dynamic risk assessment of the situation

- 4) Duty of care will be prioritized and classroom teacher will be supported
- 5) After the event pastoral care team will debrief with classroom teacher and plan for future intervention.