

St Anthony's Primary School – Greenmount
P & F Minutes of Meeting
Tuesday 2nd February 2016

1. **Meeting Opened** 7.05pm

2. **Attendance**

Sam deGuzman	Kate Price	Lynda Cathcart	Peta Yukich
Alison Nicholas	Naomi Byrnes	Taryn Tarkka	Sarah Cole
Daniele McGrath	Lorraine Cicanese	Aurelia Cooper	Greg Green

3. **Apologies.**

Natalie D'Addario	Kristy Scarfone	Ruth Charles
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4. **Previous Meeting Minutes**

The minutes from the previous meeting held on 1st December 2015 were read and accepted as a true and accurate record of events of that meeting.

Minutes were accepted by: Lynda Cathcart

Seconded and passed by: Daniele McGrath

5. **Business Arising from Previous Meeting**

- **School Services Directory** – Carried through (Sam)
- **Christmas Concert DVD** – Kate to speak with Mrs Armstrong to get DVD ready – order form will be ready and emailed out for review prior to next meeting.
- **Parish Carpark Signage** – **COMPLETE**
- **PFFWA Levy** – awaiting response back from PFFWA. Lorraine to liaise with PFFWA for explanation of what our members receive for the levy. Possibly have a representative from PFFWA attend next meeting to address concerns.
- **Costume Funding** – Lorraine to liaise with Gina as to how much left over from 2015 costume funding. P&F may receive the excess back as school not able to 'roll over' funds.
- **Musical Furniture** – decided that we would not be looking into adding to the musical garden in 2016. Lynda suggested putting the friendship chair within the garden and Greg Green mentioned that this was going to be completed. Kate brought a quote for shade sails for the area – quote is rather expensive so she is going to ask to possibly revise quote for the area over the chess/draughts (instead of entire area as the other side does get some shade from the trees).
 - **Action: Revise quote from Perth Better Homes (Kate)**
- **Ladies Evening** – move to Term 2 for planning
- **School Tea Towels** – Ongoing
 - **Action: Peta to check manufacturer**

6. **Incoming Correspondence**

Bank Statements and Cheque Book

7. **Outgoing Correspondence**

None.

8. **Financial Report**

Westpac Master Cheque account	\$ 3,080.50
Petty cash	\$ 80.30
Westpac Term Deposit #1	\$ 6,307.32
Monies to be banked	\$ _____
TOTAL FUNDS	\$ 9,468.12

Financial Report was accepted by: Peta Yukich
Seconded and passed by: Naomi Byrne

P&F Levy paid by members which is estimated to be \$3,000 still outstanding from school – Lorraine to check this with Gina.

Lorraine had queries in regards to a number of items that were budgeted for along with the P&F contributions to the school – it was discussed that she would email out the budgeted items sheet to the committee for review prior to the next meeting and she will also meet with Gina to go through some of the P&F Contributions to the school.

9. Principal's Report

- **New Staff** – Mr Chris Barrett (6B) and Kristy Pitman (2B).
- **Parent Information Evening** – to be held on Tuesday 9th February beginning at 6PM in the school hall. Two sessions to be run 6:30-6:50PM and 7:00-7:20PM.
- **Student Leaders** – received their badges at welcoming mass on Tuesday morning.
- **Respect** – throughout this term the virtue of respect shall be highlighted throughout the school. Students will be recognised and complimented when they are seen to be displaying the virtue.
- **Buddy System** – to be expanded for 2016. Kindy will have Year 3 / PP will have Year 4 / Year 1 will have Year 5 / Year 2 will have Year 6.

10. New Business

- **Fan for School Hall** – it has been proposed that the major project for 2016 would be the supply and installation of a fan in the school hall. Greg Green has visited St Brigid's (Midland) and viewed the fan. These fans can be placed at a set speed and are literally push button operation.
Current plan is for Airaway to view our school hall and provide a quote for supply and installation of the fan (approximate cost based upon St Brigid's Cost would be \$16,000). Greg Green stated that he sees this as a three-way project between the P&F / Board / Out of School Care – as all three have a shared interest in the school hall.
Once quote received from Airaway P&F Committee shall make decision.
- **Bogan Bingo** – it has been suggested to hold a Bogan Bingo evening in Term 2. P&F would serve drinks and possibly have nibbles on tables. Would need to 'cap' numbers – last quiz night held approximately 200-250 people. Being bingo we could have long tables with everyone sitting opposite one another.
 - **Action 1:** Lynda to contact Infant Jesus in reference to their evening and also contact Bogan Bingo company for details of event
 - **Action 2:** Decide on date in Term 2
- **St Anthony's Recipe Book** – link in with tea towels to have recipe book that students, staff and families would contribute to
 - **Action:** Kate to bring in ones to view for ideas
- **Parent Information Night** – P&F to provide water and soft drinks on the evening.
 - **Action:** Sam to check drinks within storage cupboard and purchase more. Naomi mentioned that IGA give a good deal on drinks and invoice the P&F directly.
- **Hot Cross Bun Drive** – Bakers Delight Swan View have approached the P&F to see whether we would be interested in using hot cross buns as a fundraiser for the P&F. BD price to us is \$5.00 hence they suggest selling them for \$7.00 (6 pack) so we make a profit of \$2.00. Committee was happy to go with this venture. Form and Payment will be due back to school by Wednesday 8th March with Delivery for Wednesday 23rd March. Kate to liaise with BD and create cover sheet for order form.
- **Subway Lunch Day** – Naomi suggested having a subway lunch day on a Monday or Tuesday when the school canteen is closed. From speaking with other schools that have done it Subway charge \$4.50 for a roll, cookie and drink hence the P&F could charge \$7.00 making a profit of \$2.50 for each one ordered.

▪ **Action: Naomi to get an information pack from Subway**

- **Footy Tipping** – Peta suggested running a school footy tipping competition for 2016. It is all run online through Footy Tips – we simply create a competition with a password and all paid members create their own username and passwords. Kate to speak with Kelli Jose as has used footy tips and check start dates.
- **School Disco** – is proposed for Friday 26th February. Kate to check with Father Marion in regards to events during lent.

11. **Next Meeting:** **Tuesday 1st March 2016**

12. **Meeting Closed:** 8:35pm

Signed President: _____

Signed Secretary: _____