

# St Anthony's Communication Procedure

## To Parents:

Newsletter – goes home fortnightly with the eldest member of the family.

- School Newsletter
- PE Newsletter

Diaries - homework to be written in each night.

- Information from home can be written in diaries for teacher perusal

## **Class Teachers.**

- Teachers can be reached by phone through the office.
- Teachers can also be contacted via email- see the class teacher for details.
- Parents wishing to speak to the teacher are asked to set up an appointment so that a constructive discussion can be conducted.