St Anthony’s Primary School – Greenmount  
P & F Minutes of Meeting  
Tuesday 31st March 2015

1. **Meeting Opened**  7.10pm

2. **Attendance**
   Samantha de Guzman  Kate Price  Rob Nicholas
   Peta Yukich  Greg Green
   Ruth Charles  Aurelia Cooper

3. **Apologies.**
   Lynda Cathcart  Naomi Byrnes  Kristy Scarfone

4. **Previous Meeting Minutes**
   The minutes from the previous meeting held on 24th February 2015 were read and accepted as a true and accurate record of events of that meeting.
   
   *Minutes were accepted by:* Rob Nicholas
   *Seconded and passed by:* Peta Yukich

5. **Business Arising from Previous Meeting**
   - Musical Furniture Selection / Ordering (Rob) – Rob has spoken with Kim Bowman and he is happy to transport with any company of our choosing. Rob has estimated the cost of shipment to be $750 – further fine tuning to be undertaken now that equipment has been selected.
     - After further discussions in regards to the location of the musical equipment it has been decided that it is to go between the admin area and library with further plans to expand the area with paving / landscaping (Sam has contacted a landscaper to put some plans together).
     - Additional options that we discussed for the area included a ground mosaic / totem poles that could be decorated by the classes
       - Proposal by Rob – Moved by Sam de Guzman & Seconded by Ruth Charles
         PLAN: Installation of Gong Drums for Y1
         Y2 installation of talking tube to bring the two areas either side of walkway together
         Y3 installation of further musical equipment: Tubular Drum
         Once works for the area have begun include in newsletter a regular P&F Update section
   - School Services Directory – Letter to be sent out to all families (Sam).
   - Bingo – Friday 15th May in school hall. As this date is coming up rather quickly it was decided to move the Bingo night to Term 3 in order for it to be organised better. Hence discussed moving the disco / movie night forward – idea proposed for movie night to include dinner (sausage sizzle plus drink) and then create small kiosk for them to buy lollies during the night.
     - Further ideas discussed about possibility of either having a Bingo or Quiz Night or Gaming Night – proposed date 18th / 19th September.
   - Government Grants – Greg has investigated these grants and we are not able to apply for them.
   - Christmas Concert DVD – Kate has spoken with Mrs Armstrong who is happy to assist with purchasing the DVDs and cases along with burning the concert onto them. Next step is to put together an order form so families are able to pre-order DVDs ($5) and then simply create cover for the DVD – investigating whether there are any graphic artists associated with the school that would be willing to assist.
   - Playpod – Naomi and Kate to complete inventory
   - Parish Carpark Signage – Aurelia has spoken with Murray Boganovich to arrange quote for signage. Approval received from Parish Priest in relation to signage.
6. **Incoming Correspondence**
   Fundraising material

7. **Outgoing Correspondence**
   None.

8. **Financial Report**
   Westpac Master Cheque account $8,557.14
   Petty cash $40.00
   Westpac Term Deposit #1 $6,077.71
   Monies to be banked $-
   **TOTAL FUNDS** $14,674.85

   *Financial Report was accepted by:* Ruth Charles
   *Seconded and passed by:* Peta Yukich

   Cheque signatories still to be change to Rob, Nat and Sam.

9. **Principal's Report**
   Anzac Day – special ceremony being held on 22nd April at 1:30PM in school hall.
   
   Interschool swimming carnival – great success with both St Anthony’s Blue and Gold performing exceptionally well throughout the day
   
   Naplan – testing for year 3 and 5 students to take place between 12th May and 14th May 2015.

10. **New Business**
    
    - **Mother’s Day Morning Tea**
      - Sam to speak with Nat about organising Ferrero roses for all mums attending
      - Speak with Ros (canteen) in regards to ordering platters for morning tea (x3) plus whether she could make scones (approx. 50)
      - Allow people in attendance to put their own jam and cream on the scones
      - Possibly get some additional biscuits
      - Aurelia checking tea and coffee supplies
    
    - **Walkathon** – to be organised next meeting
    
    - **School Footy Tipping** – look into doing this for the 2016 season with regular prizes throughout
    
    - **Italian Language Programme** – letter to be drafted in support of language programme and sent to local member. To be signed by both Sam and Michelle (board chair)

11. **Next Meeting:**
    Tuesday 5th May at 7PM

12. **Meeting Closed:**
    8:30PM

Signed President: ___________________________    Signed Secretary: ___________________________