1. **Meeting Opened** 7.45pm

2. **Attendance**
   - Aurelia Cooper
   - Fiona Rullo
   - Aaron Cummings
   - Samantha de Guzman
   - Greg Green
   - Peta Yukich
   - Natalie D’Addario
   - Sarah Bowell
   - Rob Nicholas
   - Gina Hall

3. **Apologies.**
   - Ruth Charles
   - Tracey Daljac
   - Mark Casotti
   - Naomi Byrnes

4. **Previous Meeting Minutes**
   The minutes from the previous meeting held on 2nd July 2013 were read and accepted as a true and accurate record of events of that meeting.

   *Minutes were accepted by:* Natalie D’Addario
   *Seconded and passed by:* Fiona Rullo

5. **Business Arising from Previous Meeting**
   **Walkathon**
   - Total raised was $4128.80
   - Winners are:
     - Highest Fundraiser: Abbey Collier (6B)
     - The student with the most number of fully paid sponsors: Perri Carpia (4B).
   
   Lucky Pick prizes were:
   - PP: Noah Heath
   - Yr 1: Kamryn Hogan
   - Yr 2: Heath Mooney
   - Yr 3: Annika Povey
   - Yr 4: Seniorita Kanyayi
   - Yr 5: Samuel Caubo
   - Yr 6: Brodie Magee Ellis

   Rob thanks his wife for all her hard work with coordinating the counting of money and prize winners.

   **Family Portrait Sessions**
   - Is booked for Sunday 27th October 2013
   - It was agreed that we would charge $20 per family. This $20 per family comes straight to the P&F.

6. **Incoming Correspondence**
   **PFFWA** – A national Catholic school parent association has been formed called the Catholic School Parents Association.

   A letter from Australian Charities and Not-for-profits Commissions regarding our logon details.

7. **Outgoing Correspondence**
   - Nil
8. **Financial Report**

Westpac Master Cheque Account - $16,508.12  
Petty Cash - $145.00  
Westpac Term Deposit 1 - $5,883.91  
Westpac Term Deposit 2 - $10,534.07  
**TOTAL FUNDS** - $33,071.10  

The P&F Executive will meet and discuss some possible projects for the expenditure of some of the money and these ideas will be presented at the next meeting. Any suggestions can be forwarded to Aurelia or Rob for them to discuss further.

*Financial Report was accepted by:* Peta Yukich  
*Seconded and passed by:* Sarah Bowell

9. **Principal’s Report**

1. **In-service Day**

   The staff had a very productive in-service day on Monday 22 July. We shared a reflective day which lead to focus on the many strengths that are present in our school and to view them as gifts. The presenter Kerry Trent from the Catholic Education Office asked us to explore ways in which these strengths can be enhanced for the benefit of students, parents and children.

2. **Learning Journey**

   On Wednesday 6 September in the evening, the students from Years K-6 will be taking part in a Learning Journey. Each student will prepare at least three things to share with their parents explaining what the activity is about and also what they did to complete the activity. Parents are asked to note this important date in their calendars. The evening will commence at 5.00pm and conclude at 7.00pm.

3. **Mr Davinc**

   Gavin will be taking long service and extended sick leave for the remainder of the year. We wish him every blessing and rest during this period. Miss Veronica Kurok who has taught extensively with the Education Department and International Schools has commenced duties in Year 4 Blue.

4. **Pupil Free Day – Friday 23 August**

   A Pupil Free Day will be held on Friday 23 August. The staff will be involved in Professional Development with Janeen Murphy from Caritas. The staff will spend the day exploring the principles of Catholic Social Teaching and how we can incorporate social justice issues into our school.

5. **Catholic Staff Day – Monday 26 August**

   In recognition of the extra commitment which staff in Catholic schools make to the creation of positive and dynamic learning environments, the Catholic Education Commission of WA allows principals to grant a holiday for their staff. Different Catholic schools choose different dates. This is a time when both staff and students can enjoy a well-earned rest and recover from the trials and other ailments that have tapered during winter. Thus, please note that the school will be closed on Monday 26 August with normal classes resuming on Tuesday 27 August.

6. ** Faction T-Shirts**

   We had a solid response from parents eager for the introduction of a Faction Polo top. This new sports item is to be worn in Terms 1 and 3 only to coincide with the swimming and athletic carnivals. This means our existing sports shirt is not being replaced as it will be worn in Terms 2 and 4. It may also be worn in Terms 1 and 3 alongside the faction t-shirts.

   The introduction of the new faction t-shirt would be part of an overall plan to make our houses better known amongst the students. The students will learn more about the founders and their identity. The new faction t-shirt will have the school logo and the name of the faction screen printed beneath.

   This initiative will be compulsory and implemented at the start of Term 1 next year. Samples are available for viewing at the Uniform Shop and pre-orders are now being taken.
7th November 1.30 – 2.30pm - Cyber safety seminar for parents. We need to check to see if that time is suitable, perhaps the time needs to be changed to the evening. If it is in the daytime we need to advise parents not to bring other children as the content is inappropriate for children. P&F will put on afternoon tea.

10. New Business

School Disco – Friday 16th August 2013
Note to go out requesting Parent helpers, it was decided that there will be no theme for this disco.

Father’s Day Sausage Sizzle Friday - 30th August 2013
The Father’s Day Sausage Sizzle commence from 7.30am. Greg has volunteered together with Rob to do the cooking. The P&F will get a small chocolate for each Dad who attend the morning sausage sizzle. It was discussed and decided that RSVP slips will be essential in providing the sausage sizzle for those attending. The RSVP’s will be marked off on class lists and then families will have their names ticked off a list and give raffle tickets on arriving on the morning of the sausage sizzle for them to receive their sausage sizzle. This new process was decided as over the last few years families who have sent RSVP’s have missed out as others who have not responded have come along and received a sausage sizzle instead.

Open Night Book Fair – (5 – 7pm) Wednesday 4th September 2013
The P&F will be selling sausage sizzles and hamburgers and also cool drinks, juice and water from 5:30pm – 7:00pm. It was decided that 100 sausages and 50 burgers with appropriate buns be ordered. The prices will be determined by the executive committee.

11. Next Meeting: Tuesday 3rd September 2013

12. Meeting Closed: 9.05pm

Signed President:______________________  Signed Secretary: ________________________